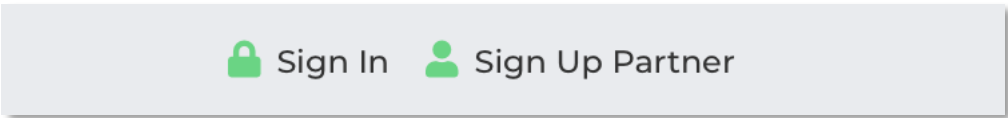



User Guide for Privileged Member

Easy steps to use the Privileged Card

1. Open the website: <https://privileged.mv>
2. Click the “Sign In” option at the top right corner



 Sign In  Sign Up Partner

3. Use your registered Email ID and password to view your personal card



Sign In

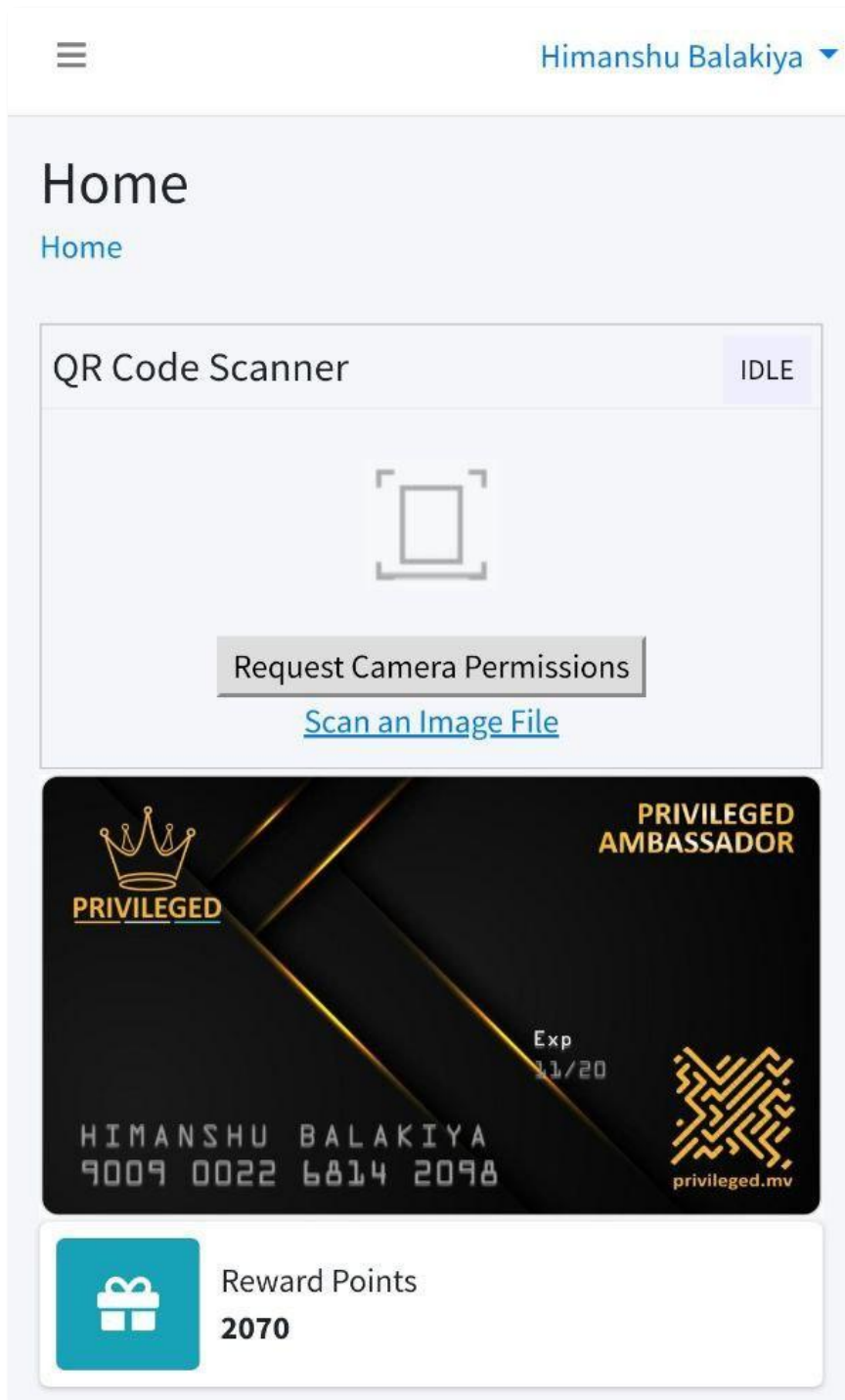
 himanshu@test.com



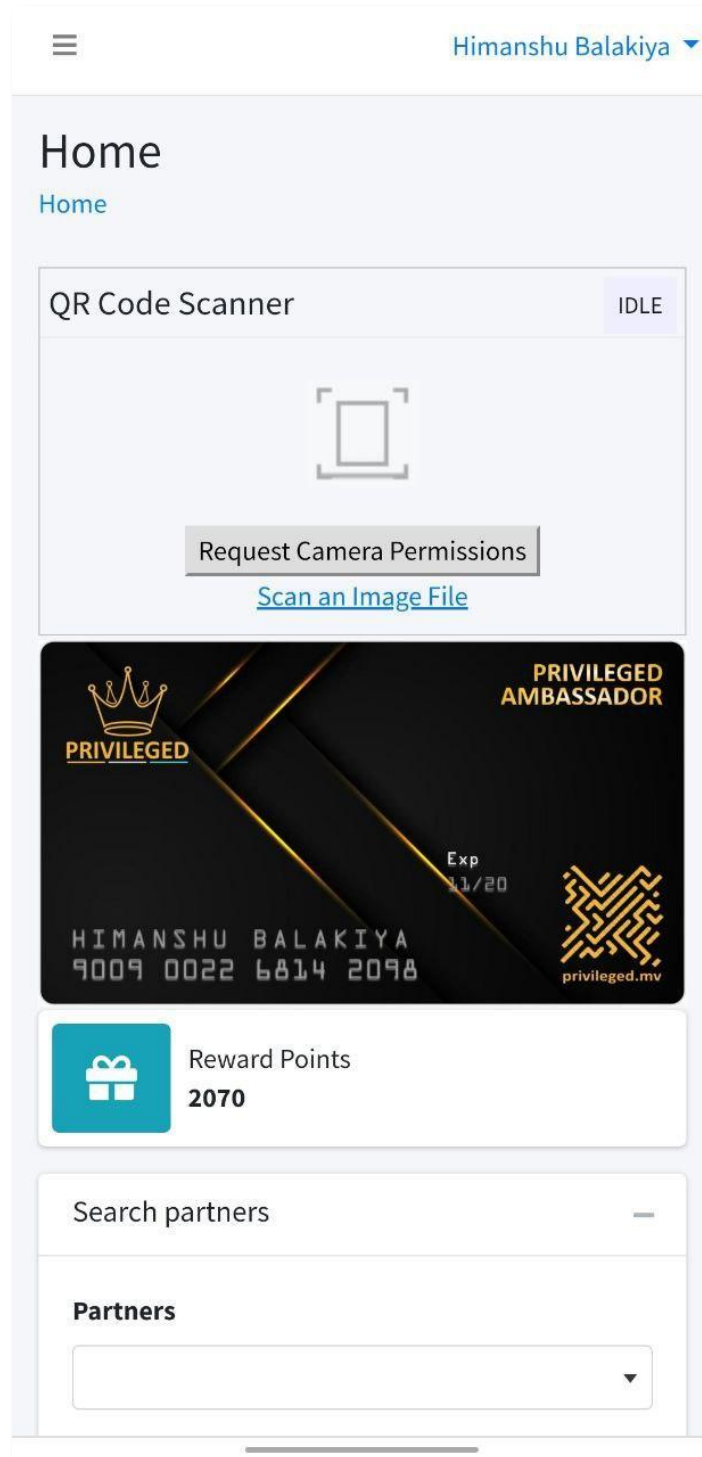
Log in



- Once you log in, you will see your Virtual Privileged Card and the number of Reward points in the Home screen



5. You can either scan the QR code of the Privileged partner or you can search the Privileged partner from the options below

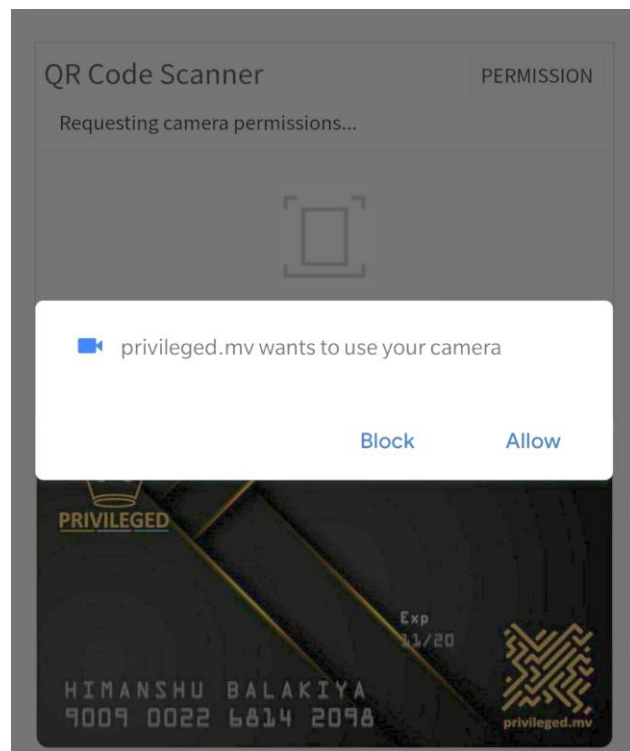
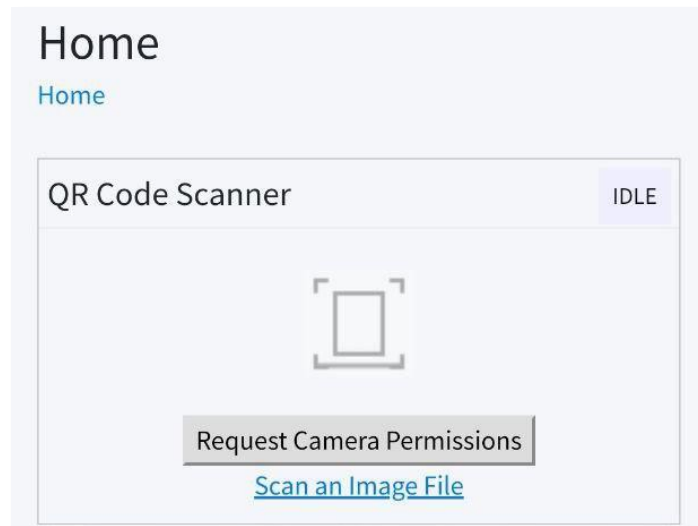


Option 1

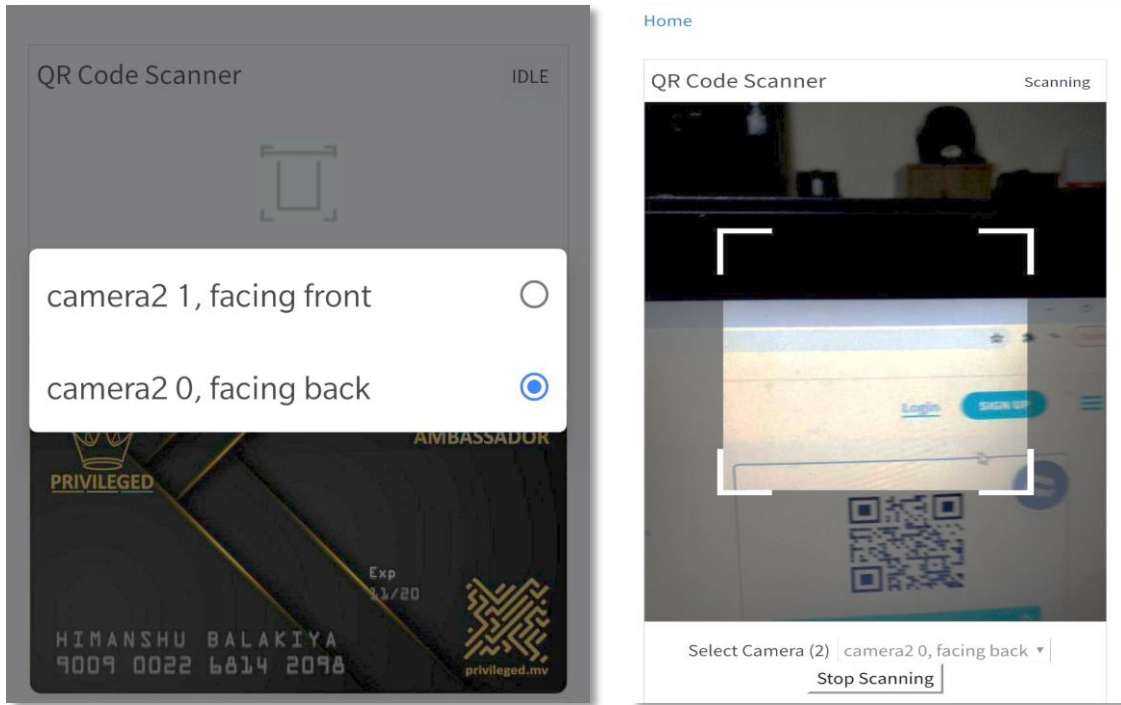
Option 2

6. How to use **OPTION 1: SCANNING OF QR CODE:**

To scan the QR code click the “Request Camera Permissions” and click on Allow option to give the access to your Camera to scan the QR code.



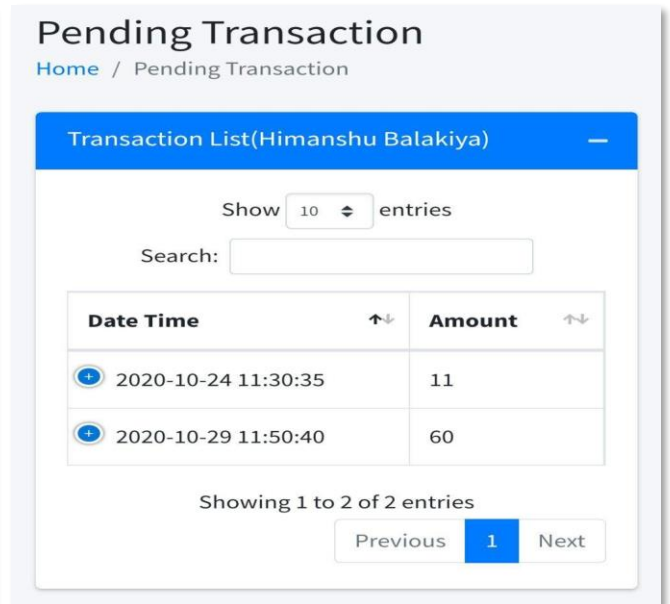
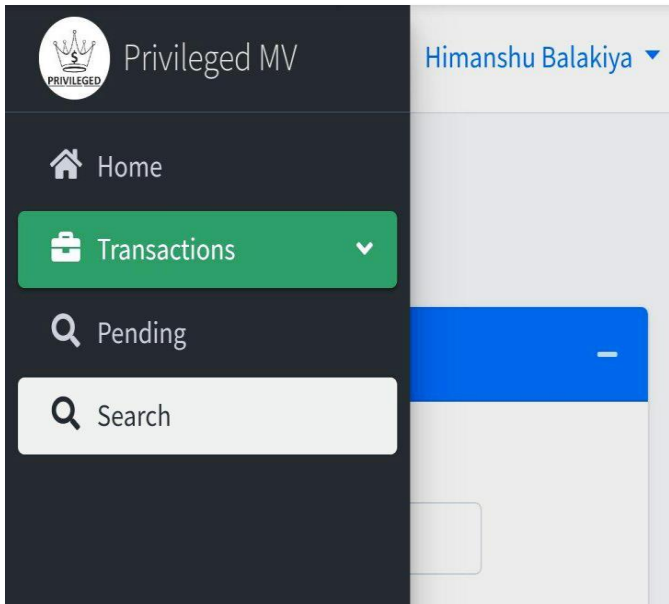
7. Select Camera 2 0, facing back and scan the QR code of the Privileged Partner



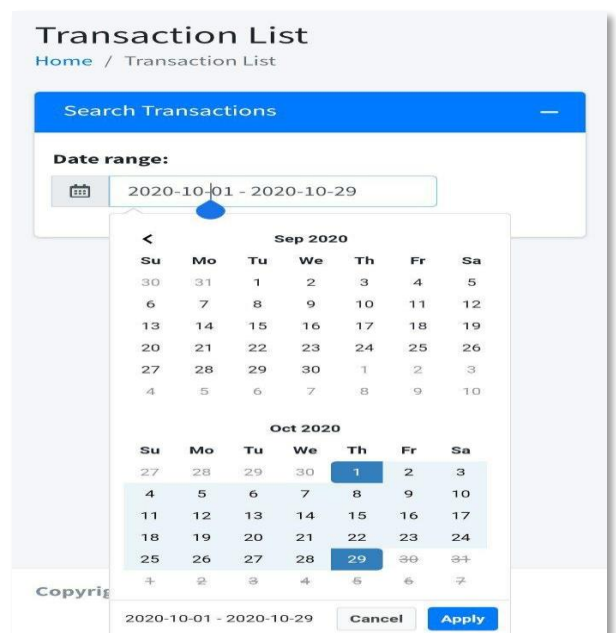
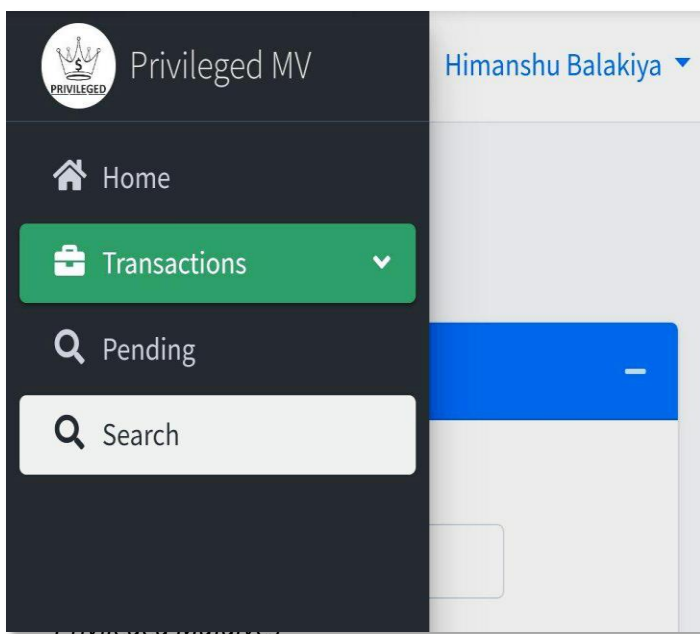
8. Once the scan is completed the Privileged Partner will be selected. In this screen add the Bill No or the Invoice number and the Bill amount to get the Redeemable Points

The screenshot shows the 'Add Transaction' screen. At the top, there is a blue header with the text 'New Transaction'. Below this, there are three input fields: 'Partner Name' with the value 'The Big Apple', 'Bill No' with the value '12345', and 'Bill Amount' with the value '60'. At the bottom of the form, there is a blue 'Add' button. The screen also features a breadcrumb trail: 'Home / Add Transaction'.

9. Check for “Pending Transactions” from the Privileged Partners and see if it is approved by the Partner



10. Once the transaction is approved by the Privileged Partner you can search and view the previous transactions for your reference



11. View the Transaction history and the reward points received for each transaction when it is approved

Transaction List(2020-10-01 - 2020-10-29)

Excel Search:

id ↑	Date Time ↑↓	Bill No ↑↓	Amount ↑↓	Reward Pts ↑↓	Parnter ↑↓	Status ↑↓
1	2020-10-24 11:30:35	11111	11	0	U Coffee	Pending Approval
2	2020-10-25 13:43:46	7974	207	2070	U Coffee	Verified
3	2020-10-29 11:50:40	12345	60	0	The Big Apple	Pending

Showing 1 to 3 of 3 entries Previous 1 Next

12. **How to use OPTION 2: SEARCHING PARTNERS:**

If the member is unable to scan the QR code, choose the Partner from the drop-down list and follow the same steps as above.

Search partners

Partners

The Big Apple ▼

13. If any of your transactions are rejected select the rejected transaction and update. Attach the bill receipt as “Transaction Proof” to claim the reward points

Home / Pending Transaction

Transaction List(Himanshu Balakiya)

Show 10 entries

Search:

Date Time	Amount
2020-10-24 11:30:35	11
2020-10-29 11:50:40	60
2020-10-29 11:53:50	90

Showing 1 to 3 of 3 entries

Previous 1 Next

Home / Pending Transaction

Transaction List(Himanshu Balakiya)

Show 10 entries

Search:

Date Time	Amount
2020-10-24 11:30:35	11
2020-10-29 11:50:40	60
2020-10-29 11:53:50	90

Partner 40

Bill Number 12345

Status Rejected **Update**

Update Transaction

U Coffee

Bill number and amount did not match.

Please upload transaction Proof

Transaction Proof:

Choose file Browse

Close **Save changes**

Transaction List(Himanshu Balakiya)

Show 10 entries

Search:

Date Time	Amount
2020-10-24 11:30:35	11
2020-10-29 11:50:40	60
2020-10-29 11:53:50	90

Showing 1 to 3 of 3 entries

Previous 1 Next

not a valid transaction
Transaction Updated Successfully

*For further queries you may contact our team via info@privileged.mv

Thank you